

**BOISE BIBLE COLLEGE  
2018 CAMPUS SECURITY REPORT, POLICIES, AND PROCEDURES**

**1. Current Crime Statistics**

Crimes	On Campus			In Residential Facilities			On Adjacent & Accessible Public Property			On Non-campus Building or Property		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Criminal Homicide: Murder	0	0	0	0	0	0	0	0	0	0	0	0
Nonnegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	1	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Disciplinary Actions	0	0	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Drug Law Disciplinary Actions	0	0	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Illegal Weapons Disciplinary Actions	0	0	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A

**2. Reporting Criminal Actions and Other Emergencies**

- a. The College seeks to provide an environment free of unreasonable risks to the campus community. The Student Life Office accepts the role of providing leadership and structure in the area of campus safety and security. The Dean of Students, along with the Residence Director, implements the safety and security procedures of the College. However, the Student Life Office seeks to partner with all the campus community in

maintaining campus safety and security. In doing so, the campus family as a whole works to protect the safety and security of the campus community.

- b. All members of the campus community, students and employees alike, are empowered to aid in the task of providing a safe, secure campus by following personal safety and security practices. In addition, students and employees are obligated to report to someone in a higher position of authority any infraction of the college's prescribed conduct as outlined in the Student Handbook. All members of the campus community are also obligated to report any perceived threat to the campus community, including immediate fire- or weather-related emergency situations and terrorist threats. The specific positions of campus authority are listed below, by level of such authority:
  - i. Student, Visitor
  - ii. Residence Assistant
  - iii. Residence Director; Full-time College Employee
  - iv. Dean of Students
  - v. Other College Administrator
  - vi. President of the College
- c. **At a minimum, any serious campus safety, campus security, or campus crime concern should be reported immediately to the Student Life Office, the Residence Director, and/or the appropriate off-campus authority (9-1-1, fire department, police department, as needed).** The College will respond appropriately and immediately to a serious safety situation or threat, including the issuance of a campus-wide warning, if necessary or prudent.
- d. All members of the campus community are instructed to report all criminal behavior to both the Student Life Office and to the local authorities. Non-emergency concerns are to be reported to a member of the Student Life Office for appropriate intervention.
- e. Incident reports will be used by the Student Life Office to complete the College's Annual Campus Crime and Security Report by October 1 each year. The Annual Campus Crime and Security Report is electronically submitted to the U.S. Department of Education and is distributed to currently enrolled students and current employees through this annual

Campus Security Report, Policies, and Procedures document, which is also made available to prospective students and prospective employees, upon request.

- f. The standards within the Student Handbook are further categorized into campus housing and prescribed conduct. Campus housing standards include room cleanliness; no damaging or defacing of campus dormitories, furniture, or buildings; no pets in student housing; curfew; no inappropriate mixed-gender loitering; no weapons on campus; no endangerment; no unauthorized visitation in campus housing; and vehicle operation, parking, repair, and removal. Prescribed conduct standards include abstaining from the use of alcohol, tobacco, illegal drugs, gambling, pornography in any form, theft, sexual immorality, public displays of too much affection, unauthorized entry into dorm rooms, tampering with safety equipment, taking someone else's belongings without their express prior consent and plagiarism in any form.
  - g. The Student Handbook also contains general housing notices, specific housing notices, and statements of good practices. These notices and statements contain detailed information about personal safety, campus housing security, entertaining guests on campus, campus housing assignments, dorm room maintenance, occupant rights for campus residents, and protection of personal property.
  - h. Please refer to the entire Campus Housing and Prescribed Conduct sections of the Student Handbook for more information.
3. Security of and Access to Campus Facilities
- a. The College seeks to provide vigilant stewardship of its campus facilities, including the security of educational and administrative buildings, recreational facilities, campus dorms, campus grounds, and tangible college property and equipment.
  - b. Access to the classroom building, including the Chapel Auditorium, Student Lounge and the library is available to students and college employees during regular business hours on most weekdays. All classroom doors are locked at the conclusion of classes each day. Exceptions include extended hours of availability for the Student Lounge and the Library. Building use is scheduled with the Business Office.
  - c. Access to the Student Lounge (also called "the Living Room") is generally available on weekdays from 6:00 a.m. until midnight and on weekends during normal library hours.

- d. Access to the Library is open to the campus community and to the general public during regular, posted hours of operation.
  - e. Access to assigned campus housing is granted to duly-authorized individuals via the use of security-coded identification and key cards (west dormitory) or regular door keys (east dormitory). Keys may be obtained in the Student Life Office on weekdays during normal hours of operation.
  - f. Students are not permitted to enter areas, either locked or unlocked, that are not zoned for their use. The following is intended to be both specific and illustrative of the type of access that is not acceptable:
    - i. Entering a dorm room without a resident of that room being present
    - ii. Entering an office without the occupant of the office being present
    - iii. Using another person's key or keycard to gain access
    - iv. Loaning a key or keycard to another person to gain access
    - v. Entering any building, room, mailbox, or personal property without proper permission
    - vi. Accessing another's computer, laptop, or any other information storage/retrieval device without proper permission
  - g. Maintenance and custodial services of all campus facilities are performed by properly authorized college personnel; including full-time staff members, part-time staff members, and part-time student workers; or by properly supervised, sub-contracted professional service providers. Maintenance and custodial personnel are required to adhere to the safety and security policies and practices established by the College. Please contact the Superintendent of Buildings and Grounds for more information concerning procedures, and practices used in maintenance and custodial services.
4. Campus Law Enforcement
- a. There are legal standards on everyday life that all citizens of the United States are required to obey. The College will enforce all applicable legal standards and support all law enforcement groups investigating any alleged local, state, or federal crime.
  - b. Normally, on-campus misconduct by students will result in disciplinary action being taken on campus through the Student Life Office. On some occasions, however, the College may call on external law enforcement

authorities and assist, as appropriate, these agencies in their investigation of alleged criminal activity on campus. Specifically, actions which cause or threaten serious harm to members of the campus community or that severely impair the essential functions of the College may require the College to call upon off-campus authorities. On such occasions, outside authorities will be summoned only by an official of the College. Students should recognize that the College is obliged to report to off-campus authorities the commission of any act that is considered to be a crime.

- c. The College will cooperate fully with all law enforcement officials should it be alleged that a member of the campus community has been involved in an illegal activity.
- d. The College may also impose its own consequences for choices that members of the campus community make that result in legal consequences. However, the Student Life Office will also attempt to support any students that encounter legal difficulties. While the College cannot provide legal advice or counsel, it will attempt to assist in the situation, if possible and prudent.
- e. Policies regarding student conduct and disciplinary consequences are clearly stated in the Student Handbook and followed in practice. Standards, consequences, and due process are all clearly outlined in the Student Handbook.

#### 5. Information on Campus Security Procedures and Practices

- a. The Campus Security Report, Policies, and Procedures are published and distributed annually by October 1 to all currently enrolled students and all current employees of the College, as required by Title IV Campus Crime and Security regulations. In addition, the Campus Security Report, Policies, and Procedures will be provided in a timely manner to prospective students or prospective employees upon request.
- b. The Student Handbook contains detailed information about various personal safety and security issues, as well as institutional safety and security issues. The Student Handbook is reviewed, published, and distributed annually. It is also provided on the college's web site at [www.boisebible.edu](http://www.boisebible.edu).
- c. The Student Handbook outlines procedures to be taken in case of a campus emergency.

- d. The College periodically reviews its physical facilities, programs, policies, procedures, and practices to ensure compliance with insurance requirements, applicable laws and regulations, including the Student Right-to-Know Act, Campus Crime and Security regulations, and Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

## 6. Crime Prevention

- a. In addition to the information contained in the Student Handbook and in the Campus Security Report, Policies, and Procedures, the College provides as-needed crime prevention information to students at New Student Orientation, Campus Housing Meetings, Chapel Announcements, campus-wide memorandums, and bulletin board postings.
- b. In addition to some of the methods mentioned above, employees also receive some crime prevention information in the Faculty and Staff Handbooks.

## 7. Monitoring Off-campus Locations

- a. The College does not currently own, lease, or otherwise operate any off-campus locations. If the College utilizes off-campus locations in the future, compliance with this portion of the Campus Crime and Security regulations will be included in future Campus Security Reports, Policies, and Procedures.

## 8. Alcohol and Drug Policy

- a. Rationale. The use and abuse of alcohol and illegal drugs by any member of the Boise Bible College family is incompatible with the goals of this institution and ministry within the Christian Community and is, therefore, prohibited.
- b. Purpose. Boise Bible College is dedicated to providing an educational environment that encourages students to:
  - Develop a lifestyle that's free from the use and abuse of alcohol and illegal drugs
  - Respect the laws and rules prohibiting the use of alcohol and the use of illicit drugs (on and off campus)
  - Understand the effects of using drugs and alcohol on personal health and safety
  - Value personal, spiritual, mental, and physical well-being

- c. Policies. Possession, use, or sale of alcoholic beverages or illegal substances is strictly forbidden by the College. The following activities are clearly **prohibited** by any member of the college family on or off campus:

**ALCOHOL**

possessing alcoholic beverages\*,  
using alcoholic beverages\*,  
manufacturing alcohol,  
distributing alcohol, or  
selling alcoholic beverages.

*\*unless prescribed by a physician*

**DRUGS**

possessing illegal drugs or  
drug paraphernalia,  
using illegal drugs,  
selling illegal drugs, or  
otherwise distributing illegal  
drugs.

Students are instructed to report to the Dean of Students any incident of use or any criminal violation of laws related to any type of alcohol abuse or illicit drug use. Employees are required to notify the President of any criminal conviction for a violation related to alcohol abuse or illicit drug immediately after such conviction.

- d. Violation. The Dean of Students and/or the Disciplinary Committee are authorized to impose disciplinary sanctions on students (the President on employees) consistent with local, state, and federal law, up to and including expulsion, termination of employment for employees, and referral for prosecution, for violations of standards of conduct required by this policy. A disciplinary sanction may include the completion of an appropriate rehabilitation program (at personal expense).
- e. Resources. Students, faculty, and staff are encouraged to seek referral for chemical abuse concerns.
- f. Security Report. BBC's Annual Campus Security Report, Policies, and Procedures includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Boise Bible College; and on public property within or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault and other matters. You can obtain a copy of this report by contacting the Student Life Office or going to the website at [www.boisebible.edu](http://www.boisebible.edu).

9. Sexual Assault Policy

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- a. The College desires to maintain an environment in which the dignity and worth of all members of the institution are respected. Therefore, it is the policy of the College that sexual misconduct of students is unacceptable and will not be tolerated. Examples of behaviors that are prohibited by the College include, but are not limited to, sexual assault, sexual harassment, and public indecency.
  - i. Sexual Assault. Rape, acquaintance rape (date, friend, or someone the victim knows casually), defined as coerced sexual intercourse against the victim's will.
  - ii. Sexual Harassment. Unwelcome sexual advances, requests for sexual favors, and other inappropriate oral, written, or physical conduct of a sexual nature that prevents or impairs that person's full employment of educational benefits, climate, or opportunities.
  - iii. Public Indecency. Exposing one's body in such a manner that another party reasonably could be offended or sexual conduct where another party reasonably could be offended.
- b. Educational Programs. The college desires to have in place educational programs to promote the awareness that rape and other sexual offenses may occur among students. These include the annual distribution of a written summary of the Sexual Assault policy to all new students (included in the Student Handbook), an explanation of the policy at New Student Orientation, and annual instruction given to female students in sexual assault awareness and avoidance, usually taught by a law enforcement officer.
- c. Disciplinary Actions. The College will cooperate fully with law enforcement authorities should alleged sexual misconduct crimes occur involving the campus community. Should the College's investigative process sustain any allegation of sexual misconduct, the College will pursue appropriate disciplinary actions. Penalties for sexual offenses follow general guidelines established for all student behavioral offenses, as outlined in the college's disciplinary policy. Victims may request a change in housing assignment or class schedule following an alleged sexual assault incident, subject to the judgment of appropriate administrators concerning reasonable availability.
- d. Rights of the accused and the accuser.
  - i. Accuser and accused may request the opportunity to have another person present during disciplinary hearings, per the guidelines in



the discipline section of this handbook. These persons may be present in an advisory capacity only; they may not participate in the hearing.

- ii. Accuser and accused shall be informed of the outcome of any disciplinary actions involving an allegation of sexual assault.
  - iii. Accuser may submit a list of questions related to the alleged incident that he/she feels the accused should be asked during any hearing process.
  - iv. Accuser may make a victim/survivor "impact statement" and suggest an appropriate penalty.
- e. Procedures to be followed by victims of sexual assault:
- i. Maintain any possible evidence.
  - ii. Seek immediate medical attention, which will also help to gather information.
  - iii. Write down the details of the incident.
  - iv. Talk to someone. Report the incident to a college employee or another student immediately. A report should be made to the Dean of Students as soon as possible. He and other college authorities will assist in notifying law enforcement personnel, should the victim deem that as necessary.

#### 10. Information on Registered Sex Offenders

- a. The following web address may be accessed to obtain local law enforcement agency information about registered sex offenders who may be present in the immediate area: [www.isp.state.id.us/sor\\_id/](http://www.isp.state.id.us/sor_id/)
- b. Additional information may also be obtained by calling the Idaho State Police at (208) 884-7000.

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**2018 Fire Safety Report**

<b>11. Current Fire Statistics</b>	<b>East Dorm</b>	<b>West Dorm</b>
Fire Statistics for 2017	0	0
Number and causes of fires	0	0
Unintentional Fire	0	0
Intentional Fire	0	0
Undetermined Fire	0	0
Number of deaths related to the fire	0	0
Number of injuries related to the fire that resulted in treatment at a medical facility	0	0
Value of property damage related to the fire	0	0
Number of fire drills held in 2017	1	1

**12. Preparation for and Response to Fire**

**In the event of a fire, call 9-1-1.** This call will alert the Fire Dept. and the Dept. of Public Safety.

In case of a fire, get out of the building quickly. Make sure everyone in your dorm room is awake and aware of what is going on. Take every alarm seriously!! Everyone is to exit the building at the nearest Fire Exit. Do NOT come back for personal belongings, or to put things away. Do NOT mill around on the sidewalks. Go directly to the assigned safe area. In case of a real emergency, Fire and Rescue personnel will need easy access to fire hydrants and to the building or buildings. Once a building has been evacuated, wait for the permission of the person in authority before re-entering.

There are three designated safe areas:

<b>BUILDING</b>		<b>SAFE AREA</b>
Administration WEST entrance	--	Light pole by Marigold St. at
Classroom/Chapel (main) entrance	--	Flag poles by Marigold St. at EAST
Dorms/Gym backstop	--	Softball field

### **Fire Extinguishers**

Fire extinguishers and fire alarms are located in accessible locations in all buildings.

When using a fire extinguisher, remember the PASS system:

- Pull the pin**
- Aim the Fire Extinguisher**
- Squeeze the trigger**
- Sweep nozzle from side to side**

### **13. TEXT Alert Messaging (Opt In)**

a. Boise Bible College uses the text-messaging system powered by EZ Texting to alert students, faculty, and staff of emergency situations on campus.

The system is opt-in only, meaning that users must register in order to receive the text message alerts. The EZ Texting Alert Messaging Opt-In Form is available in the Student Life Office.

- b. Emergency alerts will be sent **ONLY** if:
- Classes are cancelled due to inclement weather or another urgent situation; or
  - Any other urgent weather alert is issued by the weather service; or
  - Any other situation occurs on campus that requires students, faculty, and staff to immediately take shelter.

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c. Emergency alerts will NOT be sent for campus announcement or other routine information.

d. *Please Note:* Students, faculty, and staff who opt in will be responsible for any charges accrued on their cell phone bill for text messages.